United Nations ST/IC/2017/36

Secretariat

8 December 2017

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Official holidays for 2018 at United Nations Headquarters**

1. In accordance with General Assembly resolution 52/214 A and decision 52/468, the official holidays for 2018 at United Nations Headquarters have been designated as follows:

1 January	New Year's Day
30 March	Good Friday
28 May	Memorial Day
15 June	Eid al-Fitr
4 July	Independence Day
21 August	Eid al-Adha
3 September	Labour Day
22 November	Thanksgiving Day
25 December	Christmas Day

2. The General Assembly, in its resolutions 69/250 and 72/19, recognized the significance of a number of other holidays. Accordingly, in the interest of respecting the diversity of the staff of the United Nations, staff members are given the option of observing any one of the following eight floating holidays:

8 January	Orthodox Christmas (observed)
19 February	Presidents' Day
21 March	Nowruz
6 April	Orthodox Good Friday
30 April	Day of Vesak
19 September	Yom Kippur
7 November	Diwali
23 November	Gurpurab

* Expiration date of the present information circular: 31 December 2018.

17-22275 (E) 111217

Please recycle

3. Staff members should inform their supervisors in advance as early in the year as possible of the floating holiday they wish to observe. Managers are to respect the floating holiday chosen by the staff member. If, owing to exigencies of service, a staff member in the General Service and related categories is required to report for work on the date chosen as the floating holiday, the staff member will be recorded as having taken the floating holiday and compensated for overtime worked on an official holiday. Staff in the Professional and higher categories who are required to work on the date chosen as the floating holiday will not be recorded as having taken the floating holiday and may choose to observe one of the remaining floating holidays.

4. The present circular supersedes information circular ST/IC/2017/25 of 25 October 2017.